

The Authentic Sutler Area

RULES, REGS AND REGISTRATION

Battle of Pilot Knob State Historic Site

REGISTRATION

Only sutlers with **APPROVED APPLICATIONS** will be permitted to set up at the event. Each sutler must present their confirmation letter at the registration table upon arrival before they are allowed to begin setting up. Each sutler must register everyone in their party upon their arrival. In addition, each sutler must check with Battle of Pilot Knob State Historic Site for placement before setting up! Anyone who is found setting up in the wrong location will be required to remove their setup and place it at the proper location.

Friends of Fort Davidson is supervising the sutler area for the event. There are three types of sutler: Class A through C as defined below.

Class A Sutlers sell period non-food goods (see further information below). They are charged a \$100.00 fee. Receipt can be issued for business purposes.

Class B Sutlers are artisans such as blacksmiths, tinsmiths, weavers, period candlemakers, etc that are producing some of their wares on site and demonstrating the making of their products to the public. The fee is \$50.00.

Class C Sutlers are service organizations; such as local history and genealogy societies, Sons/Daughters of Union Veterans, Sons/Daughters of Confederate Veterans, and groups organized on a Civil War theme. Not included are other charitable or community groups. These groups are charged a \$35.00 fee to set up a table and promote their organization, which includes selling a limited amount of books or items (must list them individually for approval) supporting their organization. Any thing considered large volume sales or toy sales, the group must have a sutler or arts & crafts vendor license.

Class D Sutler – Food Vendors, not using electricity, water hookups, or set up in modern trailers, tents, etc may qualify for Class C Sutler status. The fee for this is \$200.00. You must provide a picture of your setup in period dress in addition to the list of items you sell. If setting up in a second location, a fee of \$100 will apply per additional location.

Hawkers & Persons handing out information: see Arts and Crafts Vendor Registration

DRESS REQUIREMENTS

All sutlers and their dependents or employees, who plan to stay or work in the Class A or B Sutler Area at any time during the weekend, must be dressed in period Civil War

clothing. Positively **no** 20th-century attire is to be worn during the weekend except when setting up and taking down the exhibit.

NOTICE: This is a Civil War event. As such, pre-Civil War and post- Civil War merchandise is not allowed. If selling unauthorized merchandise and failing to remove such, you will be asked to leave the reenactment or pay the fees that arts/craft vendors pay and will be required to move to the arts/crafts vendor area.

Class C Sutlers may wear 20th century attire, but period dress or dress according to service organizational standards is recommended.

SETUPS

Modern card tables, metal and aluminum folding tables, and metal saw horses are **prohibited** from use in the Class A & B Sutler Area. Other items prohibited from use in the Class A, B & C Sutler Areas are:

1. Cardboard or poster board signs with magic marker lettering.
2. Plastic milk cartons or laundry baskets to hold merchandise.
3. Pets and their owners must conform to MCWRA rules.

Items **not acceptable** for sale in the any Sutler Area are:

1. Non-period items such as Indian War, Spanish-American War, WWI and WWII military memorabilia. GAR, SUVCW, DUVCW, LGAR, WRC, UCV & DCV items are acceptable.
2. Flea market items such as non-Civil War (CW) period costume jewelry, non- CW period vintage clothing.
3. Souvenir cardboard Union and Confederate kepis or slouch hats.
4. "Gone with the Wind" memorabilia & items blatantly politically incorrect.
5. Photographs, carte de visites, playing cards, stereoscopic cards, or artistic prints of nudes, even if "period."
6. American Indian artifacts.

Anyone found using any of the above items will be asked to remove such items from view. If the request is ignored, then you could be asked to leave the event or pay to be an arts and crafts vendor and remove to that area. Organizers want to make this event a quality event and give the public the proper impression of the period.

All sutlers must be approved by the Friends of Fort Davidson and staff at Battle of Pilot Knob State Historic Site to help ensure the quality of the event. Any sutler application submitted and not approved by these groups will have their check refunded. To more rapidly approve your application, the check (in the name of the Friends of Fort Davidson) and the application form should be mailed to Battle of Pilot Knob State Historic Site, as indicated on the form.

ARRIVAL AND DEPARTURE

You may begin arriving on Thursday, Sept. 26, 2024. Please arrive before midnight on Friday, Sept. 27. There will be no vehicles allowed in the area after 8 a.m. on Saturday, Sept. 28 or before 3 p.m. on Sunday, Sept. 29. If you plan on setting up before 10a.m. on Thursday, please contact historic site personnel first for approval (573-546-3454). **You must contact Battle of Pilot Knob State Historic Site Staff prior to beginning any setup!**

HOURS OF BUSINESS

Sutlers may open and close their stand at their leisure, starting at noon on Friday. There are no set times for business hours, except that on Saturday and Sunday, you must be open between 10 AM and 4 PM. You decide how long you want to do business each day. If you do conduct business after dark, only period style lighting is strongly encouraged.

You may not open for business until your vehicle has been moved to the participant parking lot. This rule will be strictly enforced!!! Unload your vehicle and remove it from the sutler area as quickly as possible due to the limited space available.

While you may feel these rules and regulations are strict, the organizers feel it is the responsibility of the sutlers to present themselves in a manner which is as authentic as possible, and to sell the highest quality reproduction merchandise that represents common usage by both soldiers and civilians of the Civil War period. Failure to abide by these rules may result in removal from the sutler area, or state historic site lands, or removal from the organizer's approved sutler list.

If you have any questions or require additional information, please contact the Battle of Pilot Knob State Historic Site at the following address:

**Battle of Pilot Knob State Historic Site
PO Box 509
Pilot Knob, Mo. 63663 (573) 546-3454**

brick.autry@dnr.mo.gov

ADDITIONAL INFORMATION MAY BE POSTED AT:

www.battleofpilotknob.org

NOTE: Sutler/Vendor applications will be taken starting September, 2023, but not processed prior to a Friends of Fort Davidson meeting after October 1, 2023. Applications will be reviewed, approved or disapproved on a "first come, first served" basis.

SUTLER PRE-REGISTRATION

Battle of Pilot Knob State Historic Site

Sept.28-29 2024

NAME:

ADDRESS:

CITY/STATE/ZIP

PHONE: E-MAIL:

NAME OF PROPRIETOR:

TYPE OF SET-UP

DIMENSIONS OF SET-UP

TYPE OF MERCHANDISE YOU SELL:

OF PERSONS WORKING YOUR BOOTH:

As my business representative, I have read the Sutler Rules and Regulations and certify that I and those persons participating with me will be fully appraised of and abide by them. I also understand that the Missouri Department of Natural Resources, Friends of Fort Davidson, their employees and representatives are absolved of all liability in case of injury to myself or my agents, or from the loss or damage to our property.

Authorized Signature

Date

This registration form is invalid without the applicant's signature. Check / Money Order made payable to: "Friends of Fort Davidson." Refunds will ONLY be made up to September 1, 2024. No refunds will be made after that for any reason. Please fill out completely and mail, along with a check or money order, to:

Friends of Fort Davidson
c/o Battle of Pilot Knob State Historic Site
P.O. Box 509
Pilot Knob, Mo. 63663
(573) 546-3454

Please check appropriate sutler status:

Class A Period Sutler	\$100.00 = _____
Class B Artisan Sutler	\$50.00 = _____
Class C Service Organizations	\$35.00 = _____
Class D Food Sutler	\$200.00 = _____
Food Sutler additional spaces	___ @ \$100.00 Each = _____

TOTAL

OFFICE USE

DATE: _____

CHK # _____

APPROVAL
DATE _____